



Jesmond Park Academy



CV Example

Personal Details: (You must include these details in full, so that Employers can contact you).

Name:

Address:

Phone Number:

Email:

Personal Profile: (Use the Key Skills Sheet to help you with this)

Education: Jesmond Park Academy

2018-Current

(List your GCSE subjects here)

Work Experience: (Any work you have participated in, including volunteering, a paper round).

Interests: (What you like to do outside of school?)

Referees: (One will be School and the second referee would be an Employer or Family friend that can write a reference about you)

Head Teacher (Volunteered for, Worked for or Family Friend)

Jesmond Park Academy Contact details.

Newcastle upon Tyne

NE7 7DP



Jesmond Park Academy



Useful links for building your CV:

[CV advice | National Careers Service](#)

<https://nationalcareers.service.gov.uk/careers-advice/cv-sections>

[Free Professional Resume Templates | Indeed.com](#)

<https://www.indeed.com/profile/resume-templates>

[Quiz: has your CV got what it takes? - BBC Bitesize](#)

<https://www.bbc.co.uk/bitesize/articles/zh6cdnb>

[CV top tips | Finding a job | The Prince's Trust \(princes-trust.org.uk\)](#)

<https://www.princes-trust.org.uk/help-for-young-people/tools-resources/finding-job/cv-tips>